

ERP Documents Distribution, Empower existing spools and streamline delivery.



Symtrax Customer Engineers hold deep knowledge on Output Management Solutions as well as the ability to fit your specific business environment and needs. They collaborate closely with our Software Product Managers, thus incorporating best practices into our service solutions.

In continuation of our level of commitment of customizing according to your needs, this solution can be offered with a combination of onsite or remote service, all steps at once or in phases, on work for hire or fixed bid basis. A prototype of your solution can be implemented allowing you to have a proof of concept.

Please consult our Solution Managers at www.symtrax.com on the best suited approach for your specific project.

SOLUTION IMPLEMENTATION	Project Specifications 2 days recommended	
	<ul style="list-style-type: none"> • Identification of your needed output files • Customized design of the documents <ul style="list-style-type: none"> ○ Selection of original documents' data to be kept ○ Reorganisation of original documents' data ○ Added value by integration of database content, images, text ○ Matching with the corporate identity for official documents ○ Enhanced processing of imported data by macros • Output methods (e.g. PDF, Excel, Word, ZIP, printing) • Document distribution <ul style="list-style-type: none"> ○ Emailing (SMTP, MAPI, Lotus Notes) ○ Saving on network folders ○ Uploading on FTP servers (automatic email alerts with hyperlink) • Output processing automation (schedules, actions, alert management) • Integration into your existing IT architecture matching needed document volume and system performance • Identification and definition of project schedules, phases and deadlines 	
	Architecture & Installation 1 day recommended	
	<ul style="list-style-type: none"> • Installation and configuration on client side (Compleo - Explorer, MapForm, Layout) • Installation, configuration and backup strategy on server side (Compleo Supervisor) • Verification of Emailing, Network and printer installation/architecture 	
PROJECT ACHIEVEMENT	Customization & Implementation Depending on needs	
	<ul style="list-style-type: none"> • Compleo - Explorer Import file / MapForm template / Layout document - creation <ul style="list-style-type: none"> ○ Reformatting and mapping operations ○ Variables and conditions ○ Integration of database content and spool file attributes ○ Set-up of distribution (emailing, saving on network, FTP) ○ Import and template testing • Supervision set-up <ul style="list-style-type: none"> ○ Creation of scenarios containing conditions and actions ○ Scheduling ○ Event forwarding implementation and error reports ○ Scenario testing 	
PROJECT CUSTOMIZATION	TRAINING	Knowledge Transfer 3 days recommended
		<ul style="list-style-type: none"> • IT administrator software training <i>Compleo Supervisor Training guide</i> – 4 languages, 20 pages • End user software training <i>Compleo Explorer Training guide</i> – 4 languages, 17 pages <i>Compleo Wizard Training guide</i> – 4 languages, 37 pages <i>Compleo Layout Training guide</i> – 4 languages, 40 pages <i>Compleo MapForm Training guide</i> – 4 languages, 54 pages