

SAP, overcoming existing Reporting issues by implementing external OMS.



Symtrax Customer Engineers hold deep knowledge on Output Management Solutions as well as the ability to fit your specific business environment and needs. They collaborate closely with our Software Product Managers, thus incorporating best practices into our service solutions.

In continuation of our level of commitment of customizing according to your needs, this solution can be offered with a combination of onsite or remote service, all steps at once or in phases, on work for hire or fixed bid basis. A prototype of your solution can be implemented allowing you to have a proof of concept.

Please consult our Solution Managers at www.symtrax.com on the best suited approach for your specific project.

SOLUTION IMPLEMENTATION	Project Specifications 2 days recommended	
	<ul style="list-style-type: none"> ● Analyze your SAP ERP spool files to process <ul style="list-style-type: none"> ○ Criteria for spool file selection ○ Relevant spool content identification ● Design spool content rearrangement and graphical appearance <ul style="list-style-type: none"> ○ Graphical design of the output document: shapes, logos, watermark, text styles ○ Spool content reorganization: columns swapping, spool splitting, data type conversion ○ Insertion of additional information: external data retrieval from any ODBC connection, calculated data ○ Choice of the appropriate output file type: PDF, Office Excel Workbook, Word document, ... ● Define the output automation process: <ul style="list-style-type: none"> ○ Send emails, share documents on your intranet, ftp upload ○ Output devices monitoring and automation scheduling ● Leverage the SAP technical infrastructure <ul style="list-style-type: none"> ○ Balance the printing load on your output devices ○ Prepare a backup and restore strategy for application settings and output documents: network folders, NAS, intranet. ○ Establish high availability needs for the OMS: backup server, crash recovery process. ○ Shape the configuration for planned changes in the infrastructure ● Understanding compliance with regulations – such as Sarbanes-Oxley <ul style="list-style-type: none"> ○ Document life cycle, retention period ○ Activity feedback on successful deliveries / errors. 	
	PROJECT ACHIEVEMENT	Architecture & Installation 1 day recommended
		<ul style="list-style-type: none"> ● Building a testing environment based on the technical audit <ul style="list-style-type: none"> ○ SAP Users, groups, output devices creation and configuration ○ Verification of the current upgrade level of SAP kernel, of SAP package installer. ○ Compleo connector for SAP package PAT files installation & configuration ● Smooth transition to the SAP production environment <ul style="list-style-type: none"> ○ Connection to SAP production servers: connection from Compleo to the production server ● Implementation of a Backup and restore strategy <ul style="list-style-type: none"> ○ Configuration of an automatic archiving process: scheduled backup of Compleo configuration, rules and criteria for archiving Compleo output files to a secure location based on criteria. ○ Configuration of additional failover Compleo server if needed.
PROJECT CUSTOMIZATION	Customization & Implementation Depending on needs	
	<ul style="list-style-type: none"> ● Creation of Compleo import formats to process spool files: dynamic lines and columns consideration, Excel templates, mail driver configuration for document distribution ● Design of MapForm templates: graphical design, logo. Avoid ABAP programming used in SMART Forms. ● Design of Layout documents: keep layout of original spool, enhance graphical design, logo, text, ... ● Creation of SAP output devices monitoring, and scheduling ● Validation of test cases for spool formatting, documents distribution ● Error messages monitoring, Exceptions handling ● Validation of the backup and restore strategy for Output documents generated by Compleo ● Validation of Supervisor performance in the SAP production environment 	
TRAINING	Knowledge Transfer 3 days recommended	
	<ul style="list-style-type: none"> ● IT Administrator Software Training 4 languages, 20 pages - Compleo Supervisor Training guide ● End user Training 4 languages, 17 pages - Compleo Explorer Training guide 4 languages, 37 pages - Compleo Wizard Training guide 4 languages, 40 pages - Compleo Layout Training guide 4 languages, 54 pages - Compleo MapForm Training guide 	